METHOD FOR CREATING TITLES IN A CROSS TAB THAT WILL REPEAT ON FOLLOWING PAGES

Cross tab reports are a great way to display aggregated data and are easy to build. One of the problems with these reports is trying to display titles for the rows of the report. The problem is that if you place values in text boxes in the open space above the rows they only print on the first page.

If you place the text boxes in the page header then they sit high above the fields they are supposed to identify making reading them difficult for the users to read and associate with the data. Plus it just looks
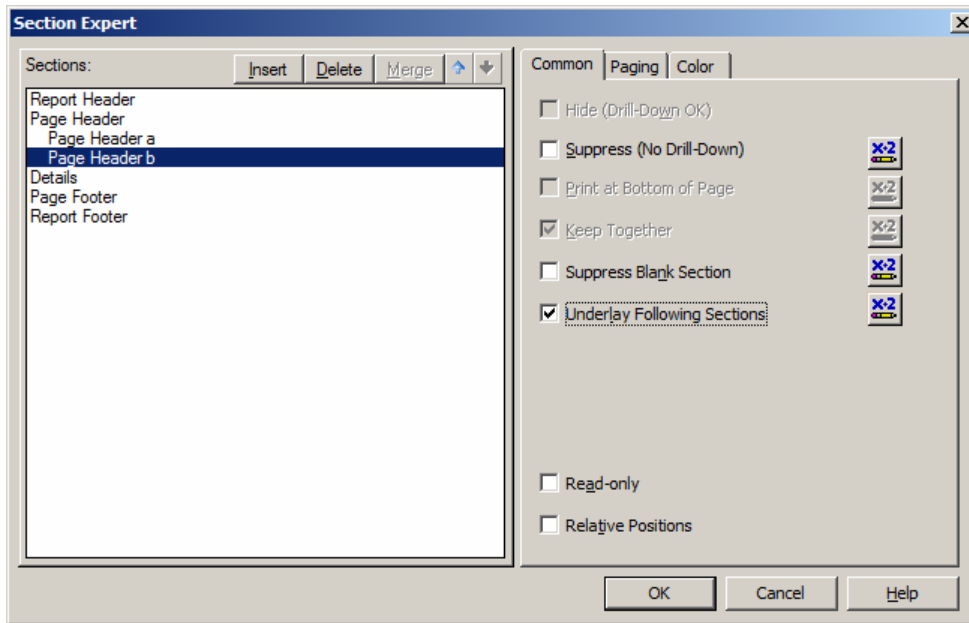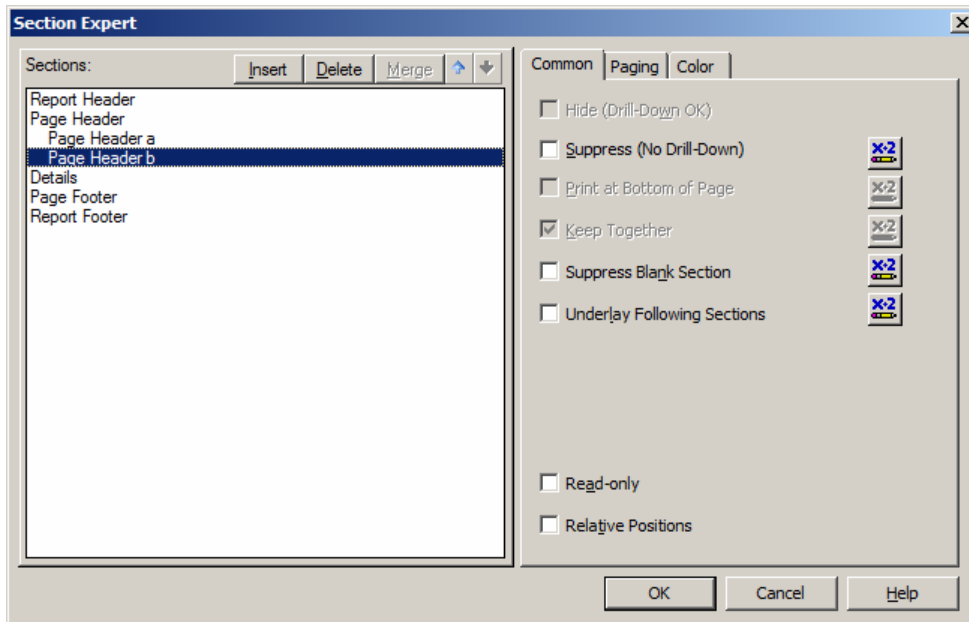

ugly.

The solution is to use the little known formatting option call "Underlay Following Sections." This is how it is done.

1. Create a second page header, Page Header b.

2. Create your title text boxes and align them with the fields for the rows.

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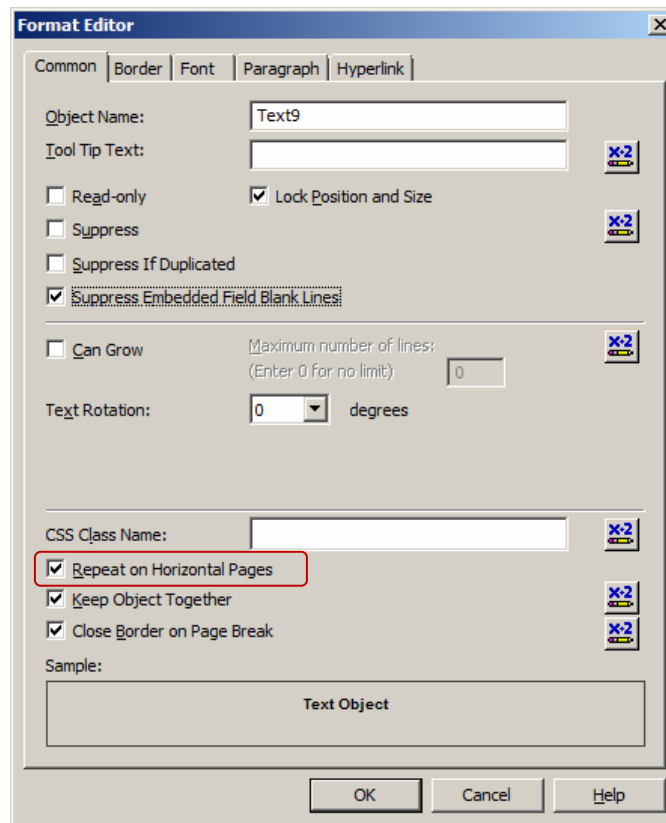3. Once all the fields are in place and lined up open the section expert and highlight your second

page header.

4. Next mark the checkbox "Underlay Following Sections." This will cause the report footer to print under the second page header pulling the text box down into the open space above the rows.

5. Once this is done the text boxes will print on each new page in the same location.

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6. Going one step further right click on each text box and open the format text window and mark the "Repeat on Horizontal Pages" check box. This will cause the text boxes to print in the same

Format Editor

Common | Border | Font | Paragraph | Hyperlink

Object Name: Text9

Tool Tip Text:

☐ Read-only   ☑ Lock Position and Size
☐ Suppress
☐ Suppress If Duplicated
☑ Suppress Embedded Field Blank Lines

☐ Can Grow   Maximum number of lines:
                    (Enter 0 for no limit)   0

Text Rotation: 0 ▼   degrees

CSS Class Name:
☑ Repeat on Horizontal Pages
☑ Keep Object Together
☑ Close Border on Page Break
Sample:

Text Object

OK   Cancel   Help

position on all the horizontal pages that are generated when a cross tab report exceeds the width of the page.

7. The result is having row titles that will repeat on all pages both vertically and horizontally and the user of the report can easily identify each row on the report.